Tips for Graduate Students

Career Tips for Graduate Students

1. Make a career counseling appointment with me, Brian Kelly, at Brian.A.Kelly@Dartmouth.edu

2. Create or update your resume or curriculum vitae. Visit the Dartmouth Graduate Studies site for tips on resume and CV writing. Send your draft to me for review.

3. Create a LinkedIn profile and start joining relevant groups such as Dartmouth Graduate Studies.

4. Make sure your other social media sites are professional. Future employers will look at them! If you do not have a personal website, consider creating one so you can control the content that potential employers see when they search for you online.

5. Start networking by going to the Dartmouth Career Network where you can look up undergraduate and graduate alumni in almost any field. Collect 3-5 names, their contact information, and start reaching out. Make sure to have a resume ready.

6. If you do not own a suit, or if you own one that does not fit, it’s time to go shopping for a black, grey or navy-blue suit.

7. Practice describing your work and projects to family and friends. Ask them to describe it back to you in their own words so you can identify potential areas of confusion or points when you were being unclear.

8. Volunteer with a research project or at a local organization that may need your short-term help.

9. Think about the clubs and organizations you are involved with, and identify ways to further your involvement. These clubs/organizations will help you develop your “soft” skills—skills that will complement your strong academic skills. Check out the list of graduate student organizations you can join on the Graduate Student Council website.